Borough of Highspire
Safety Committee Meeting Minutes
February 13, 2025

Safety Committee Chairwoman Ebersole called the meeting to Order at 9:33 a.m.

Roll Call

The Roll Call indicated the following persons in attendance:

Members: Debbie Ebersole, Administrative Office (Safety Committee Chairwoman)
Chris Santiago, Police Department, (Sgt.)
Randy Kreider, Public Works, (Supervisor)
Nathaniel Zeigler, Fire Department, (Deputy Fire Chief)
Joe Peyton, Public Works, Highway
Brian Splain, Public Works, W.W.T.P

Guest: Dario Stanley, GSP – Risk Control Specialist w/Assured Partners/Murray Ins.

Approval of Minutes

The Minutes from the January 16th, 2025 meeting were read and approved. Sgt. Santiago made the motion to approve the Minutes and Deputy Fire Chief Zeigler seconded the motion.

Under Old Business

There were no Old Business items to discuss.

Under New Business

There was no New Business to discuss, so S. C. Chair Ebersole turned the meeting over to Dario Stanley with Assured Partners/Murray Ins., to do the Safety Committee Re-Certification training. Dario presented a Power Point Presentation on the Purpose/Functioning of a Safety Committee and Accident/Injury Investigation. He then did an interactive session using the handouts, given to the Committee, on Hazard Identification and Substance Abuse in the Workplace. The training lasted approximately thirty (30) minutes. Once Mr. Stanley's Presentation/training ended the meeting was turned back over to S. C. Chair Ebersole.

Workplace Injury/Accident Investigations

S. C. Chair Ebersole reported that there were no injuries/accidents for discussion.

Member Concerns/Comments

Supv. Kreider then stated, that since the last Safety meeting, a technician with Kint had been to the Borough,

to do the annual inspections on all of the fire extinguishers.

He also stated that the thumb drive that PPL had mailed to us had some useful training information on it and he would be using that information for training within the Public Works Dept.

Member Peyton then shared a concern involving the Borough's Salt truck(s). He explained to the Committee, what he believes is an unsafe condition when the Highway Dept. is plowing/salting during snow storms. He states that the current procedure for the Public Works employees to check how low the salt is in the container tank on the bed of the truck, is unsafe. Currently, the employee(s) have to step onto the tire of the truck, then the side of the bed of the truck and into the truck. Once in the truck bed, they have to climb up the front of the truck bed to be able to peer into the Salt tank to check the level of salt still in the tank. Member Peyton also stated that a lot of times, Highway employees are working alone and in the middle of the night and if an employee would happen to slip and/or fall from the truck, due to things being slippery, there is a very real possibility, that no one would notice them for hours. Member Peyton's suggestion/request is to have a ladder installed off of the Salt tank, as soon as possible, and that is made for the purpose of enabling them to see into the salt container. Supv. Kreider stated he was unaware of this situation and said he would look into it, he also said that he would have anti-skid treads purchased for on the side of the Salt truck and the Bucket truck beds to help with traction there.

S.C. Chair Ebersole then gave out the information on the upcoming SMT webinars and/or trainings.

The SMT Monthly webinar is "The SMT AIPP Manual Template", Thursday, February 27th @ 10am. and the TNN Streamery Video of the Month was given as "Cuts, Scrapes & Punctures", Tuesday, Feb. 25th @ 11 am. (14 min.).

Date of Next Meeting

The next meeting date was then given and will be on Thursday, March 13, 2025 @ 9:30am

Adjournment

With nothing further to discuss, Safety Chair Ebersole asked for a motion to adjourn the meeting. A motion was made by Deputy Chief Zeigler and seconded by Member Peyton.

Safety Chair Ebersole adjourned the meeting at 10:14 a.m.

Respectfully Submitted,
Debbie H. Ebersole
Safety Committee Chairwoman

Debbie H Ebersole

Safety Committee Chairwoman: Signed/Dated: _____02/13/2025_____