Borough of Highspire
Safety Committee Meeting Minutes
January 16, 2025

Safety Committee Chairwoman Ebersole called the meeting to Order at 9:44 a.m.

Roll Call

The Roll Call indicated the following persons in attendance:

Members: Debbie Ebersole, Administrative Office (Safety Committee Chairwoman)
Chris Santiago, Police Department, (Sgt.)
Randy Kreider, Public Works, (Supervisor)
Nathaniel Zeigler, Fire Department, (Battalion Chief)
Joe Peyton, Public Works, Highway
Brian Splain, Public Works, W.W.T.P

Approval of Minutes

The Minutes from the December 12, 2024 meeting were read and approved. Member Splain made the motion to approve them and Sgt. Santiago seconded it.

Under Old Business

Safety Chair Ebersole handed out the final list for the 2025 Committee Meeting Dates, also she included a special note about the February meeting date including the Committee's Re-Certification training w/Dario Stanley. S. C. Chair Ebersole then stated that she had spoken with Mr. Stanley about the Borough's score on the SMT Report Card and what could be done to obtain the 5 pts. lost due to not being able to have Return to Work light duty accommodation. Per his suggestion, Deanna Proctor, Asst. Borough Manager, revised Item 3.16, "No Light Duty", in the Administrative Policies and Procedures. Which S.C. Chair Ebersole emailed to Dario Stanley.

S.C. Chair then asked Supv. Kreider if he was able to log into the training site, Streamery, with the new log in information she had given him. Supv. Kreider stated he had been able to and stated that he had done and would be doing two (2) trainings a month with the Public Works employees. He then informed the Committee that SMT would not be doing the monthly trainings anymore, but instead they would be doing them quarterly and it would be on Administrative-type subjects.

Under New Business

Safety Chair Ebersole mentioned again about the upcoming Re-Certification w/Dario Stanley at the Committee's February meeting and that anyone missing that training would need to watch the webinars on it.
Supv. Kreider asked if S.C. Chair had emailed Dario Stanley about scheduling a Flagger training with him for 7 – 10 personnel, which she said she had, but hadn't received a response yet.

Workplace Injury/Accident Investigations

There were no injuries/accidents to discuss.

Member Concerns/Comments

. Supv. Kreider checked with Batt. Chief Ziegler if he had a list of hydrants for him yet, the Batt. Chief said he had an updated list to give him.

The TNN Streamery Video of the Month was given as “Safety Orientation”, 14 min.

Date of Next Meeting

The next meeting date was then given and will be on Thursday, February 13, 2025 @ 9:30am and will include the Safety Committee’s Re-Certification training.

Adjournment

With nothing further to discuss, Safety Chair Ebersole asked for a motion to adjourn the meeting. A motion was made by Batt. Chief Zeigler and seconded by Member Splain.

Safety Chair Ebersole adjourned the meeting at 10:00 a.m.

Respectfully Submitted,
Debbie H. Ebersole
Safety Committee Chairwoman

Debbie H Ebersole

Safety Committee Chairwoman: Signed/Dated: _____

_____01/16/2025_____