

HIGHSPIRE BOROUGH AUTHORITY

Agenda November 21, 2024

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Citizen’s Comments.
5. Approval of Minutes.
6. Correspondence.
7. **Statement of Accounts.** *Ending Balances as of October 31, 2024:*

M&T Bank Reserve Account:	\$ 92,655.69 (includes: \$75,000.00 MS4 Reserve Funds)
M&T Bank 2009 Construction Fund:	\$ 120,556.48
PLIGT 2011 Construction Account (#5302-02):	\$ 57,258.31
PENNVEST Account (9891602089)	\$ 3,025.82

SANITARY SEWER SYSTEM

8. **Unfinished Business.**
 - **Biosolids Project & Funding.**
 - **PENNVEST Reimbursement Request.**
 - **Statewide LSA Reimbursement Request #6 for \$9,527.19.**
 - **LSTMA Cost Share Request #2, for \$126,936.24, sent 11/15/24.**
 - **M&T PENNVEST Account.**
9. **New Business.**
 - **Boyer & Ritter audit presentation.**
 - **Approve Change Order #2 2023-01 for \$27,515.00.**
 - **Smucker Ck# 3021705, \$1,858.12 (phosphorus credits).**
 - **Approve M&T (Wilmington Trust) online access election form.**
 - **Address shortfall (\$50,000 from Reserve to Construction REQ. 2616)**

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

10. **MS4 Unfinished Business.**
 - **MS4 Bank Accounts.**
 - **MS4 reimbursement.**
 - **Iron Ave. Swale.**
11. **MS4 New Business.**
12. **Requisitions for Payment.**

Req. #	Payee	Description	Amount	Invoice #	Project #	MS4?	Paid From:
2609	Rettew Associates, Inc	Iron Avenue Swale	\$ 206.75	12510	0397401272	YES	MS4 Construction Fund
2610	Rettew Associates, Inc	Biosolids Construction Management	\$ 31,997.83	12511	039742029	NO	Construction Fund
2611	Rettew Associates, Inc	PENNVEST Funding Admin	\$ 1,232.25	12512	039742030	NO	Construction Fund
2612	Rettew Associates, Inc	LSA Statewide Funding Admin	\$ 168.75	12513	039742031	NO	Construction Fund
2613	Aqua-Aerobic Systems, Inc	40% of August 27, 2024, Shipment: Mixair System Equipment	\$ 9,527.19	1043703	116914	NO	Construction Fund
2614	Wilmington Trust, N.A.	Trustee fees for Construction Account 10/15/24 through 10/15/25	\$ 750.00	20241014-66356-A	None	NO	Reserve Account
2615	LB Industries, Inc	Payment Application #4	\$ 471,304.35	App. for Payment #4	039742029	NO	Construction Fund
2616	Authority Construction Fund	LOAN to cover requisitions	\$ 50,000.00	By motion	None	NO	Reserve Acct.

13. **Adjournment.**