

# HIGHSPIRE BOROUGH AUTHORITY

*Agenda September 19, 2024*

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Citizen’s Comments.
5. Approval of Minutes.
6. Correspondence.

**7. Statement of Accounts.** *Ending Balances as of July 31, 2024:*

M&T Bank Reserve Account:	\$ 204,110.21 (includes \$55,000.00 MS4 Reserve Funds)
M&T Bank 2009 Construction Fund:	\$ 16,182.25
PLIGT 2011 Construction Account (#5302-02):	\$ 56,787.90
PENNVEST Account (9891602089)	\$ 2,500.00

## SANITARY SEWER SYSTEM

**8. Unfinished Business.**

- Biosolids Project & Funding.
- Request for PENNVEST Reimbursement.
- Request for Statewide LSA reimbursement.
- Construction Fund shortfall.

**9. New Business.**

- Borough Ck 5773, Sewer Admin Fee #2.
- Borough Ck 1522, MS4 Admin Fee.
- 2023 Audit and representation letter.

## MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

**10. MS4 Unfinished Business.**

- MS4 Bank Accounts.
- MS4 reimbursement.
- Iron Ave. Swale.
- MS4 Annual Report.

**11. MS4 New Business.**

**12. Requisitions for Payment.**

Req. #	Payee	Description	Amount	Invoice #	Project #	MS4 ?	Paid From:
2592	Rettew Associates, Inc	Iron Avenue Swale	\$2,790.25	11443	0397401272	YES	MS4 Construction Fund
2593	Rettew Associates, Inc	Biosolids Construction Management	\$38,192.56	11444	039742029	NO	Construction Fund
2594	Rettew Associates, Inc	PENNVEST Funding Admin	\$2,338.00	11445	039742030	NO	Construction Fund
2595	Aqua-Aerobic Systems, Inc	40% of June 19, 2024, Shipment: Mixair System Equip.	\$60,922.60	1042667	116914	NO	Construction Fund
2596	Aqua-Aerobic Systems, Inc	40% of June 28, 2024, Shipment: Mixair System Equip.	\$39,873.35	1042820	116914	NO	Construction Fund
2597	Aqua-Aerobic Systems, Inc	40% of July 11, 2024, Shipment: Mixair System Equip.	\$12,284.85	1042942	116914	NO	Construction Fund
2598	Authority’s Construction Fund	LOAN \$150,000.00 to the Construction Fund from the Reserve Account	\$150,000.00	Transfer	LOAN	NO	Reserve Account
2599	Highspire Borough	WWTP Demolition permit fees (Approved Code Services, Inc inv. 7/30/24)	\$851.00	n/a	039742029	NO	Construction Fund

**13. Adjournment.**