



Borough of Highspire
Regular Meeting
of the Highspire Borough Council
July 16, 2024

“If you accept the call to leadership, you must be willing to be misunderstood, criticized, opposed, accused and even rejected.”

— **Braque Talley**

1. Call to Order
2. Prayer/Pledge of Allegiance
3. Roll Call
4. Acceptance of Minutes – Regular Meeting held on June 18, 2024
5. Financial Reports
 - a. Treasurer’s Report for June, 2024
 - b. Monthly Financial Statements – June, 2024
 1. General Fund
 2. Sewer Administration Fund
 3. Sewer O & M Fund
6. Mayor’s Report
7. Public Safety Director’s Report – June-July, 2024
8. Fire Department Reports
 - a. Fire Chief Report – Monthly Report for June, 2024
 - b. Treasurer’s Report
9. South Central Emergency Medical Services Report for May, 2024
10. Citizens’ Comments (limit 3 minutes)

11. Committee Reports
 - a. Public Facilities Committee
 - b. Sanitation Committee
 - c. Highspire Happenings
 - d. Finance/Administration Committee
 - e. Personnel Committee
 - f. Community Development Committee
 - g. Public Safety Committee
 - h. Maintenance & Repair Committee
12. Staff Activity Reports
 - a. Borough Manager's Report - Mark Stonbraker
 - b. Code Enforcement Report - Deanna Proctor
 - c. Public Works Department Report - Randy Kreider
 - d. Highspire Authority – Bob Sutch
 - e. Grant Administrative Report & Fire Department Financial Report
 - f. Sewer Billing Adjustments & Reconciliations for June, 2024
 - g. Safety Committee
13. Solicitor's Report
14. Engineer's Report
15. Old Business
 - a.
16. New Business

- a. Motion to direct staff to release the July, 2024 contribution to the Citizens Fire Company #1 of Highspire as indicated in the 2024 General Fund Budget (411.500). Amount to be paid to the Company \$2,500.00.
- b. Motion to (approve/reject/table) the intergovernmental agreement between the Steelton-Highspire School District and the Highspire Borough Police Department to enforce violations captured using the automated stop signal arm enforcement system (the “Bus Patrol System”) through the issuance of civil penalties pursuant to Title 75 PA.C.S.A §3345.1(h.1).
- c. Motion to (approve/reject/table) the publication of Highspire Borough Ordinance #656 of 2024 adopting recommendations by the Pennsylvania Department of Transportation (PENNDOT) as referenced in Publication 383 – “Pennsylvania’s Traffic Calming Handbook”, for the installation of traffic calming devices within the Borough of Highspire.
- d. Motion to (approve/reject/table) the proposal from Higher Information Group for the installation of security cameras at Memorial Park. Total cost of the installation is \$11,039.35 which will be paid out of the American Rescue Plan Act (ARPA) PLGIT account.
- e. Motion to (approve/reject/table) Payment Application #1 from Mid-State Paving, LLC. Invoice #24CT008-1 for the Eshelman Street Phase 2 & Hanover Street CDBG Project. Total amount of the application is \$55,387.12 which will be paid by the Dauphin County Office of Community & Economic Development.

17. Approval of Payroll and Bills

18. Adjournment

“Experience is the hardest kind of teacher. It gives you the test first and the lesson afterward.”

— **Oscar Wilde**