



Borough of Highspire
Workshop Meeting
of the Highspire Borough Council
June 11, 2024

“Good governance never depends upon laws, but upon the personal qualities of those who govern. The machinery of government is always subordinate to the will of those who administer that machinery. The most important element of government, therefore, is the method of choosing leaders.”

— **Frank Herbert, Children of Dune**

1. Call to Order
2. Prayer/Pledge of Allegiance
3. Roll Call
4. Acceptance of Minutes – Regular Meeting held on May 21, 2024
5. Financial Reports
 - a. Treasurer’s Report for May, 2024
 - b. Monthly Financial Statements – May, 2024
 1. General Fund
 2. Sewer Administration Fund
 3. Sewer O & M Fund
6. Mayor’s Report
7. Public Safety Director’s Report – May-June, 2024
8. Fire Department Reports
 - a. Fire Chief Report – Monthly Report for May, 2024
 - b. Treasurer’s Report
9. South Central Emergency Medical Services Report for April, 2024

10. Citizens' Comments (limit 3 minutes)
11. Committee Reports
 - a. Public Facilities Committee
 - b. Sanitation Committee
 - c. Highspire Happenings
 - d. Finance/Administration Committee
 - e. Personnel Committee
 - f. Community Development Committee
 - g. Public Safety Committee
 - h. Maintenance & Repair Committee
12. Staff Activity Reports
 - a. Borough Manager's Report - Mark Stonbraker
 - b. Code Enforcement Report - Deanna Proctor
 - c. Public Works Department Report - Randy Kreider
 - d. Highspire Authority – Bob Sutch
 - e. Grant Administrative Report & Fire Department Financial Report
 - f. Sewer Billing Adjustments & Reconciliations for May, 2024
 - g. Safety Committee
13. Solicitor's Report
14. Engineer's Report
15. Old Business
 - a.

16. New Business

a. Motion to direct staff to release the June, 2024 contribution to the Citizens Fire Company #1 of Highspire as indicated in the 2024 General Fund Budget (411.500). Amount to be paid to the Company \$2,500.00.

b. Motion to (approve/reject/table) Highspire Borough Council Resolution #14-2024 authorizing the sale of surplus personal property no longer needed by the Borough, to wit: a 2003 Chevrolet C35 full-size Silverado 3500 dump body truck with Western snow plow, VIN: 1GBJK34U33E221226, used by the Highway Department, at the 2024 Capital Region Council of Governments Auction.

c. Motion to (approve/reject/table) Highspire Borough Council Resolution #15-2024 authorizing the sale of surplus personal property no longer needed by the Borough, to wit: a 2010 Bobcat 5600T "D" Series Toolcat, SN: A0W116294, used by the Highspire WWTP, at the 2024 Capital Region Council of Government Auction.

17. Approval of Payroll and Bills

18. Adjournment