



Borough of Highspire
Regular Meeting
of the Highspire Borough Council
April 16, 2024

“I could end the deficit in five minutes. You just pass a law that says that anytime there is a deficit of more than 3% of GDP all sitting members of congress are ineligible for reelection.”

— **Warren Buffet**

1. Call to Order
2. Prayer/Pledge of Allegiance
3. Roll Call
4. Acceptance of Minutes – Regular Meeting held on March 19, 2024
5. Financial Reports
 - a. Treasurer’s Report for March, 2024
 - b. Monthly Financial Statements – March, 2024
 1. General Fund
 2. Sewer Administration Fund
 3. Sewer O & M Fund
6. Mayor’s Report
7. Public Safety Director’s Report – March-April, 2024
8. Fire Department Reports
 - a. Fire Chief Report – Monthly Report for March, 2024
 - b. Treasurer’s Report
9. South Central Emergency Medical Services Report for February, 2024

10. Citizens' Comments (limit 3 minutes)
11. Committee Reports
 - a. Public Facilities Committee
 - b. Sanitation Committee
 - c. Highspire Happenings
 - d. Finance/Administration Committee
 - e. Personnel Committee
 - f. Community Development Committee
 - g. Public Safety Committee
 - h. Maintenance & Repair Committee
12. Staff Activity Reports
 - a. Borough Manager's Report - Mark Stonbraker
 - b. Code Enforcement Report - Deanna Proctor
 - c. Public Works Department Report - Randy Kreider
 - d. Highspire Authority – Bob Sutch
 - e. Grant Administrative Report & Fire Department Financial Report
 - f. Sewer Billing Adjustments & Reconciliations for March, 2024
 - g. Safety Committee
13. Solicitor's Report
14. Engineer's Report
15. Old Business
 - a.

16. New Business

- a. Motion to direct staff to release the April, 2024 contribution to the Citizens Fire Company #1 of Highspire as indicated in the 2024 General Fund Budget (411.500). Amount to be paid to the Company \$2,500.00.
- b. Motion to (approve/reject/table) Highspire Borough Ordinance #654 of 2024 amending Chapter 15 of the Codified Ordinances of the Borough of Highspire, providing for the removal of a handicapped-only parking space and the establishment of a new handicapped-only parking space at 640 Eshelman Street Highspire, Pa.
- c. Motion to (approve/reject/table) Highspire Borough Ordinance #655 of 2024 amending Chapter 15 of the Codified Ordinances of the Borough of Highspire with the addition of stop intersections and setting an effective date.
- d. Motion to (approve/reject/table) the amended 2024 Municipal Domestic Animal Protective Services Agreement with the Humane Society of Harrisburg Area by changing the per dog intake fees from \$158.60 and \$345.40 to a flat fee of \$250.00.
- e. Motion to (approve/reject/table) Highspire Borough Council Resolution # 12-2024, appointing Mark L. Stonbraker as the Borough's voting delegate to the 2024 PSAB 112th Annual Conference, to be held at the Hershey Lodge, June 2 - 5, 2024.
- f. Motion to approve and accept the Borough of Highspire Civil Service Commission Police Entry Level Eligibility List 2024-2 as certified by the Commission on April 3, 2024.
- g. Motion to (approve/reject/table) a conditional offer of employment for James V. Nguyen filling to the position of full-time police officer.
- h. Motion to (approve/reject/table) Highspire Borough Council Resolution # 13-2024, formally authorizing Borough Manager, Mark L. Stonbraker, on behalf of the Borough of Highspire, to enter into a 4-year lease-purchase agreement (Option #1) with Leasing 2, Inc. to finance the COSTARS purchase of a new 2024 Chevrolet Silverado 3500HD (CK30943) 4WD Crew Cab Utility Truck with STAHL 8' Service Body in the amount of \$70,470.00 from Hondru Fleet.**
- i. Motion to (approve/reject/table) the purchase of a Velocity Commercial Playground Slide from BYO (Beyond Your Ordinary) Recreation in the amount of \$5,452.00 for the Highspire Municipal Building Playground. The cost will be split evenly with \$2,756.00 being paid out of the Recreational PLGIT account and \$2,756.00 being paid out of the Highspire Happenings PLGIT account.**

j. Motion to (approve/reject/table) the waiver request of Chapter 22, Section 404 – Preliminary Plan, of the Highspire Borough Subdivision and Land Development Ordinance (SALDO) by Dempsy Uniform and Linen Supply, 334 Second Street, Highspire. which requires submission of a preliminary plan. The waiver was approved by the Highspire Planning Commission at the April 4, 2024 meeting.

k. Motion to (approve/reject/table) the waiver request of Chapter 22, Section 807 – Pedestrian Access and Circulation, of the Highspire Borough Subdivision and Land Development Ordinance (SALDO) by Dempsy Uniform and Linen Supply, 334 Second Street, Highspire. which covers the installation of a sidewalk along the lot frontage of Aviation Way. The waiver was approved by the Highspire Planning Commission at the April 4, 2024 meeting.

l. Motion to (approve/reject/table) the Land Development Plan from Hunter Creek Partners, LLC. for the construction of two (2) townhouses at L2 Willow Street which is located just east of 575 Willow St. (Dauphin County Tax Parcel # 30-023-074), Highspire. The plan was approved by the Highspire Planning Commission at the April 4, 2024 meeting.

m. Motion to (approve/reject/table) the installation of the NFC Outdoor Fitness Court© by Dynamic Resources, Inc. Total Cost of the installation will be \$27,000.00 which will be paid out of the American Rescue Plan PLGIT account.

17. Approval of Payroll and Bills
18. Adjournment

“Commerce with all nations, alliance with none, should be our motto.”
— **Thomas Jefferson**