



Borough of Highspire  
Workshop Meeting  
of the Highspire Borough Council  
February 13, 2024

“Those who profess to favor freedom and yet depreciate agitation, are people who want crops without ploughing the ground; they want rain without thunder and lightning; they want the ocean without the roar of its many waters. The struggle may be a moral one, or it may be a physical one, or it may be both. But it must be a struggle. Power concedes nothing without a demand. It never did and it never will.”

— **Frederick Douglass**

1. Call to Order
2. Prayer/Pledge of Allegiance
3. Roll Call
4. Acceptance of Minutes – Regular Meeting held on January 16, 2024.
5. Financial Reports
  - a. Treasurer’s Report for January, 2024
  - b. Monthly Financial Statements – January, 2024
    1. General Fund
    2. Sewer Administration Fund
    3. Sewer O & M Fund
6. Mayor’s Report
7. Public Safety Director’s Report – January, 2024
8. Fire Department Reports
  - a. Fire Chief Report – Monthly Report for January, 2024
  - b. Treasurer’s Report

9. South Central Emergency Medical Services Report for December, 2023
10. Citizens' Comments (limit 3 minutes)
11. Committee Reports
  - a. Public Facilities Committee
  - b. Sanitation Committee
  - c. Highspire Happenings
  - d. Finance/Administration Committee
  - e. Personnel Committee
  - f. Community Development Committee
  - g. Public Safety Committee
  - h. Maintenance & Repair Committee
12. Staff Activity Reports
  - a. Borough Manager's Report - Mark Stonbraker
  - b. Code Enforcement Report - Deanna Proctor
  - c. Public Works Department Report - Randy Kreider
  - d. Highspire Authority – Bob Sutch
  - e. Grant Administrative Report & Fire Department Financial Report
  - f. Sewer Billing Adjustments & Reconciliations for January, 2024
  - g. Safety Committee
13. Solicitor's Report
14. Engineer's Report
15. Old Business

a.

16. New Business

a. Motion to direct staff to release the February, 2024 contribution to the Citizens Fire Company #1 of Highspire as indicated in the 2024 General Fund Budget (411.500). Amount to be paid to the Company \$2,500.00.

b. Motion to (approve/reject/table) Highspire Borough Ordinance #652 of 2024 amending Ordinance 452 of 1991 of its Code of Ordinances by eliminating the requirement for a Building Permit for roof repairs or roof replacement.

c. Motion to (approve/reject/table) Highspire Borough Council Resolution # 7-2022, revising and updating the schedule of fees for the Borough and Office of Code Enforcement.

d. Motion (approve/reject/table) the actions of Mark L. Stonbraker, Highspire Borough Manager, in notifying the Dauphin County Office of Tax Claim Bureau by letter that the Borough of Highspire opposes being included in the 30-day interest-free grace period for 2023 taxes.

e. Motion to (approve/reject/table) publication of Highspire Borough Ordinance #653 of 2024, authorizing and directing the incurrence of lease rental debt in the principal amount of two million two hundred thousand dollars (\$2,200,000). pursuant to the Act of the General Assembly of the Commonwealth of Pennsylvania, 3 PA.C.S. Chapters 80-82, as amended, known as the Local Government Unit Debt Act.

17. Approval of Payroll and Bills

18. Adjournment

“It is easier to build strong children than to repair broken men.”

— **Frederick Douglass**