



Borough of Highspire
Regular Meeting
of the Highspire Borough Council
November 21, 2023

“I can concede that the government has no knowledge of the people, but I believe the people know less of the government. There are useless officials, evil, if you like, but there are also good ones, and these are not able to accomplish anything because they encounter an inert mass, the population that takes little part in matters that concern them.”

— **José Rizal, Noli Me Tángere (Touch Me Not)**

1. Call to Order
2. Prayer/Pledge of Allegiance
3. Roll Call
4. Acceptance of Minutes – Regular Meeting held on October 17, 2023.
5. Financial Reports
 - a. Treasurer’s Report for October, 2023
 - b. Monthly Financial Statements – October, 2023
 1. General Fund
 2. Sewer Administration Fund
 3. Sewer O & M Fund
6. Mayor’s Report
7. Public Safety Director’s Report – October, 2023
8. Fire Department Reports
 - a. Fire Chief Report – Monthly Report for October, 2023
 - b. Treasurer’s Report

9. South Central Emergency Medical Services Report for September, 2023
10. Citizens' Comments (limit 3 minutes)
11. Committee Reports
 - a. Public Facilities Committee
 - b. Sanitation Committee
 - c. Highspire Happenings
 - d. Finance/Administration Committee
 - e. Personnel Committee
 - f. Community Development Committee
 - g. Public Safety Committee
 - h. Maintenance & Repair Committee
12. Staff Activity Reports
 - a. Borough Manager's Report - Mark Stonbraker
 - b. Code Enforcement Report - Deanna Proctor
 - c. Public Works Department Report - Randy Kreider
 - d. Highspire Authority – Bob Sutch
 - e. Grant Administrative Report & Fire Department Financial Report
 - f. Sewer Billing Adjustments & Reconciliations for October, 2023
 - g. Safety Committee
13. Solicitor's Report
14. Engineer's Report
15. Old Business

- a.
16. New Business
- a. Motion to direct staff to release the November 2023 contribution to the Citizens Fire company #1 of Highspire as indicated in the 2023 General Fund Budget (411.500). Amount to be paid to the Company \$2,500.00.
 - b. Motion to (approve/reject/table) the 2024 Borough Meeting Dates Schedule.
 - c. Motion to contract Dee Proctor for weekly custodial services and cleaning of the Borough building. Total amount of the custodial Services will be \$7,800.00 (2024 General Fund Budget - 409.373).
 - d. Motion to (approve/reject/table) the publication of the 2024 Budgets, comprised of the General Fund, Sewer Operations and Maintenance, Sewer Administration, Storm Sewer / MS4, Highway Aid, Citizens Fire Company, Capital Projects budgets.
 - e. Motion to (approve/reject/table) Highspire Borough Council Resolution #23 of 2023 fixing the general taxation rate on Real Property for 2024 at 19.0 mills.
 - f. Motion to (approve/reject/table) Highspire Borough Council Resolution #24 of 2023 setting the trash rate for the fiscal year 2024 at \$336.00 per collection unit.
 - g. Motion to (approve/reject/table) Highspire Borough Council Resolution #26-2023, reappointing Donald R. Miller, Sr. to another four-year term of office on the Highspire Borough Planning Commission.
 - h. Motion to (approve/reject/table) Highspire Borough Council Resolution #27-2023, reappointing Carolee A. Roman to another five-year term of office on the Highspire Civil Service Commission.
 - i. Motion to (approve/reject/table) Highspire Borough Council Resolution #28-2023, reappointing Ann M. Castaneira to another three-year term of office on the Highspire Zoning Hearing Board.
 - j. Motion to (approve/reject/table) Highspire Borough Council Resolution #29-2023, reappointing Nicholas M. Matesevac to another five-year term of office on the Highspire Borough Authority.
 - k. Motion to (approve/reject/table) Highspire Borough Council Resolution #30-2023 authorizing Mark L. Stonbraker, Borough Manager to approve expenses and preconstruction activities as set forth in Section 4 of the Dauphin County Transportation Infrastructure Safety Improvement Program (TISIP) Intermunicipal Cost Sharing

Agreement between the Borough of Highspire and the County of Dauphin for the Lumber Street Repair Project hereinafter the “Project”.

1. Motion to (approve/reject/table) the 2024 Municipal Domestic Animal Agreement between the Humane Society of Harrisburg Area, Inc. and the Borough of Highspire (2024 General Fund Budget – General Expense 400.300).

17. Approval of Payroll and Bills

18. Adjournment