



Borough of Highspire
Regular Meeting
of the Highspire Borough Council
September 19, 2023

“If the government is covering up knowledge of aliens, they are doing a better job of it than they do at anything else.”

— **Stephen Hawking**

1. Call to Order
2. Prayer/Pledge of Allegiance
3. Roll Call
4. Acceptance of Minutes – Regular Meeting held on August 15, 2023.
5. Financial Reports
 - a. Treasurer’s Report for August, 2023
 - b. Monthly Financial Statements – August, 2023
 1. General Fund
 2. Sewer Administration Fund
 3. Sewer O & M Fund
6. Mayor’s Report
7. Public Safety Director’s Report – August 2023
8. Fire Department Reports
 - a. Fire Chief Report – Monthly Report for August, 2023
 - b. Treasurer’s Report
9. South Central Emergency Medical Services Report for July, 2023
10. Citizens’ Comments (limit 3 minutes)

11. Committee Reports
 - a. Public Facilities Committee
 - b. Sanitation Committee
 - c. Highspire Happenings
 - d. Finance/Administration Committee
 - e. Personnel Committee
 - f. Community Development Committee
 - g. Public Safety Committee
 - h. Maintenance & Repair Committee
12. Staff Activity Reports
 - a. Borough Manager's Report - Mark Stonbraker
 - b. Code Enforcement Report - Deanna Proctor
 - c. Public Works Department Report - Randy Kreider
 - d. Highspire Authority – Bob Sutch
 - e. Grant Administrative Report & Fire Department Financial Report
 - f. Sewer Billing Adjustments & Reconciliations for August, 2023
 - g. Safety Committee
13. Solicitor's Report
14. Engineer's Report
15. Old Business
 - a.

16. New Business

- a. Motion to direct staff to release the September 2023 contribution to the Citizens Fire company #1 of Highspire as indicated in the 2023 General Fund Budget (411.500). Amount to be paid to the Company \$2,500.00.
- b. Motion to approve the Minimum Municipal Obligation for 2024 Non-Uniformed Employees (2024 Budgeting Purposes).
- c. Motion to approve the Minimum Municipal Obligation for 2024 Police Officers. (2024 Budgeting Purposes).
- d. Motion to (approve/reject/table) the proposal from AJ's Truck and Trailer Center, Inc. for the purchase and installation of a new ten-foot (9') Western Pro Plus Plow and accessories for the new Waste Water Treatment Plant truck. Total cost will be \$7,785.00 which will be paid out of the 2023 Sewer O&M Budget (429.740).
- e. Motion to (approve/reject/table) Highspire Borough Council Resolution #21-2023 appointing Jean M. McCathern to serve out the remainder of a vacant four-year term of office on the Highspire Borough Planning Commission.
- f. Motion to (approve/reject/table) Highspire Borough Council Resolution #22-2023 appointing Kimberly M. Bradeen to serve out the remainder of a vacant three-year term of office on the Highspire Borough Zoning Hearing Board.
- g. Motion to (approve/reject/table) the Dauphin County Infrastructure Bank Program – General Fiscal Year 2023-2024 Award for the Lumber Street Repair Project.
- h. Motion to (approve/reject/table) the Renewal of Emergency Medical Services Agreement with South Central Emergency Medical Services, Inc. for an additional period of two (2) years commencing on January 1, 2024, and terminating on December 31, 2025. There is no cost increase for EMS services during the period of the renewal agreement.
- i. Motion to (approve/reject/table) Change Order #3 for the Poplar Street Culvert Project extending the contract end date with Farhat Excavating, LLC., to October 31, 2023. The Change Order is needed to allow time for Veolia to finish with the water main replacement in the next two to three weeks.
- j. Motion authorizing the Public Works Superintendent to search for buyers and sell, directly or at auction, any nutrient credits as authorized under the Pennsylvania Nutrient Trading Program.**

17. Approval of Payroll and Bills

18. Adjournment