



Borough of Highspire
Regular Meeting
of the Highspire Borough Council
January 17, 2023

“Politics: the art of using euphemisms, lies, emotionalism and fear-mongering to dupe average people into accepting--or even demanding--their own enslavement.”
— **Larken Rose**

1. Call to Order
2. Prayer/Pledge of Allegiance
3. Roll Call
4. Acceptance of Minutes – Regular Meeting on December 20, 2022
5. Financial Reports
 - a. Treasurer’s Report for December 2022
 - b. Monthly Financial Statements - December 2022
 1. General Fund
 2. Sewer Administration Fund
 3. Sewer O & M Fund
6. Mayor’s Report
7. Public Safety Director’s Report – December, 2022 & Yearly Police Report for 2022
8. Fire Department Reports
 - a. Fire Chief Report – Monthly (December2022) & Yearly Report for 2022
 - b. Treasurer’s Report
9. South Central Emergency Medical Services Report for November 2022
10. Citizens’ Comments (limit 3 minutes)

11. Committee Reports
 - a. Public Facilities Committee
 - b. Sanitation Committee
 - c. Highspire Happenings
 - d. Finance/Administration Committee
 - e. Personnel Committee
 - f. Community Development Committee
 - g. Public Safety Committee
 - h. Maintenance & Repair Committee
 - i. Junior Council Member
12. Staff Activity Reports
 - a. Borough Manager's Report - Mark Stonbraker
 - b. Code Enforcement Report - Deanna Proctor
 - c. Public Works Department Report - Randy Kreider
 - d. Highspire Authority - Christina Keith
 - e. Grant Administrative Report & Fire Department Financial Report
 - f. Sewer Billing Adjustments & Reconciliations for December, 2022
 - g. Safety Committee
13. Solicitor's Report
14. Engineer's Report
15. Old Business
 - a.

16. New Business

- a. Motion to (approve/reject/table) Highspire Borough Council Resolution #1-2023 reappointing Mark Stonbraker as a voting delegate and reappointing Deanna Proctor as an alternative delegate to represent the Borough of Highspire on the Dauphin County Tax Collection Committee.
- b. Motion to (approve/reject/table) Highspire Borough Council Resolution #2-2023 reappointing Mark Stonbraker as an officer and Deanna Proctor as a voting delegate representing the Borough of Highspire on the Capital Region Council of Governments.
- c. Motion to (approve/reject/table) Highspire Borough Council Resolution #3-2023 setting employee contributions to the police pension plan for the 2023 plan year.
- d. Motion to (approve/reject/table) Highspire Borough Council Resolution #4-2023 setting employee contributions to the non-uniformed employee pension plan for the 2023 plan year.
- e. Motion to (approve/reject/table) Highspire Borough Council Resolution #5-2023, approving the disposition of records in accordance with the Municipal Records Manual, for records prior to the year 2016, which include Sewer Administration documents, General Financial and Purchasing records, Administration files, Correspondence, Payroll records and documents, Police Department records, all records prior to 2016 and Tax Collection and Assessment records, all records prior to 2015.
- f. Motion to direct staff to release the January 2023 contribution to the Citizens Fire Company #1 of Highspire as indicated in the 2023 General Fund Budget (411.500). Amount to be paid to the Company \$2,500.00.
- g. Motion to (approve/reject/table) reimbursing Mr. Ken Becker for 2022 & 2023 Highspire Educational Coalition website fees in the amount of \$180.00. He is asking for reimbursement of website fees for 2022 and taking down the website due to inactivity.
- h. Motion to (approve/reject/table) Highspire Borough Ordinance # 644 of 2022 Establishing Restrictions on the Operation and Parking of Large Vehicles and Motor Vehicles.
- i. Motion to (approve/reject/table) Highspire Borough Ordinance # 645 of 2022 Establishing Penalties and Restitution of Damages Caused By Commercial Trucking Companies, Commercial Truck Drivers Who Cause Property Damage and Personal Injuries When Operating Their Vehicles Illegally on Borough Streets Which Prohibit Commercial Vehicles for the Safety of the Residents of the Borough of Highspire.

j. Motion to (approve/reject/table) the 2023 Domestic Animal Protective Services Agreement with the Humane Society of Harrisburg with an administrative fee of \$250.00.

k. Motion to (approve/reject/table) Highspire Borough Council Resolution # 6-2023, adopting the 2023 Dauphin County Emergency Operations Plan as approved by the Dauphin County Commissioners on December 14, 2022.

l. Motion to (approve/reject/table) payment to Pyramid Construction, Inc. (PCI Estimate # 1-201-5805A) for replacement of five (5) council room windows of the Highspire Borough Municipal Building. Total cost of the project is \$25,050.00 which will be paid out of the 2023 General Fund Budget - Capital Reserve (480.000).

m. Motion to (approve/reject/table) payment to Pyramid Construction, Inc. (PCI Estimate # 1-201-5805B) for replacement of eight (8) basement windows of the Highspire Borough Municipal Building. Total cost of the project is \$13,290.00 which will be paid out of the 2023 General Fund Budget - Capital Reserve (480.000).

n. Motion to (approve/reject/table) payment to Pyramid Construction, Inc. (PCI Estimate # 1-201-6161) for replacement of two (2) entrance way windows of the Highspire Borough Municipal Building. Total cost of the project, \$3,525.00 which will be paid out of the 2023 General Fund Budget - Capital Reserve (480.000).

17. Approval of Payroll and Bills

18. Adjournment